

SCEIS Executive Oversight Committee Meeting

Monday, Jan. 29, 2024



SCEIS

SC ENTERPRISE INFORMATION SYSTEM

THE SOUTH CAROLINA DEPARTMENT OF ADMINISTRATION

Agenda

- ▶ Call to Order, Welcoming Remarks and Approval of Previous Minutes
- ▶ SCEIS Executive Oversight Committee CY2023 Annual Report Approval
- ▶ Next Meeting
- ▶ Adjournment

Call to Order, Welcoming Remarks and Approval of Previous Minutes



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SCEIS Executive Oversight Committee Annual Report



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2023 Highlights

- ▶ Strategic Projects
- ▶ Functionality Enhancements
- ▶ Technical Developments
- ▶ Legislative Mandates
- ▶ Data Privacy and Security Projects
- ▶ Productivity and Efficiency Improvements
- ▶ Upcoming Calendar Year Priorities

Strategic Projects

A set of strategic projects known as the SCEIS Modernization Program was launched in CY2023.

- ▶ The SCEIS Modernization Program comprises approximately 20 projects and applications. These projects include:
 - S/4HANA: Migrating SAP enterprise resource planning (ERP) Central Component (ECC) to a series of applications with SAP Suite for HANA (S/4HANA).
 - Department of Transportation (DOT) financial migration: This project will allow DOT to retire their legacy financial system.
 - Procurement system project: implementation of a new purchasing, sourcing and contracting system that will interface with SCEIS.
- ▶ A request for proposal was released on Nov. 27, 2023, officially kicking off the SCEIS Modernization Program.
- ▶ Before the RFP release and throughout the remainder of CY2023, all areas of SCEIS were engaged for pre-proposal workshops, document development, data analysis, system inventory requirements and financial forecasting and additional planning activities.

Functionality Enhancements

Functionality enhancements led to simplified user processes, more consistent data collection and reporting from a single source.

- ▶ A collaboration with Admin's Executive Budget Office led to the development of new detailed capital projects reports for revenue and cash to help monitor cash transfer postings for capital projects.
- ▶ The Medical University of South Carolina transitioned to SCEIS interfaces for HR reporting processes. Now all agencies, including higher education, use standardized processes for hiring current state employees.
- ▶ Enhancements were made to the Human Capital Management travel status report to meet business needs across state agencies.

Technical Developments

Technical developments ensure that the state is operating on newly released updates that align with industry standards and features.

- ▶ Completed the SCEIS user interface update and SAP infrastructure migrations to comply with functionality and operating systems requirements.
- ▶ Collaborated with the Comptroller General's Office to build a new report for online W-2 elections.
- ▶ Completed a system upgrade for Business Objects (BOBJ) 4.3 for reporting, resulting in improved response times to run reports.
- ▶ Supported Admin's Division of Technology Operations through an improved password reset project that simplifies how SCEIS users reset their passwords.
- ▶ New reports were developed for the SCEIS Service Desk tool and SAP ChaRM to improve transparency, operational tasks and workflows.

Legislative Mandates

In CY2023, multiple mandates led to payroll projects and the completion of a mandated report.

- ▶ Collaborated with the Comptroller General's Office and Admin's Division of State Human Resources (DSHR) to prepare and execute the general increase effective July 1, 2023. This general increase included complexities of managing various files that impacted lump sum versus percentage increases.
- ▶ Loaded salary increase files for law enforcement, nursing and mental health professionals and teachers.
- ▶ A statewide Equal Employment Opportunity report was generated and released to DSHR. This report is required every two years.

Data Privacy and Security Projects

Ensuring that SCEIS systems and state data are protected using robust and leading-edge tools is a continuous priority.

- ▶ Phase 2 Governance, Risk and Compliance (GRC) was implemented to simplify role access assignments for SCEIS users. This helps determine if agency role assignments present potential risks and notifies agencies of potential risk mitigation needs.
- ▶ Multifactor authentication (MFA) was applied to the vendor logon portal in coordination with the State Fiscal Accountability Authority to further promote the state's security position.

Productivity and Efficiency Improvements

These continuous improvements result in time-saving measures for state employees.

- ▶ Higher education job class codes were created in SCEIS Human Capital Management and all higher education positions were migrated to the appropriate job class code to more accurately capture employee data. This also minimizes potential errors when other state agencies are assigning class codes to their employees.
- ▶ System functionality was designed and deployed to eliminate the availability of parental leave for employee groups who are not eligible for that leave type.
- ▶ SCEIS training successfully offered 52 instructor-led courses that included system exercises and simulations with a total of 780 enrolled participants.
- ▶ Approximately 3,800 online course completions were logged by SCEIS users encompassing 20 online course offerings. Six new online courses were created to meet on-demand training needs.

Priorities for Calendar Year 2024

CY2024 will focus on the SCEIS Modernization Program implementation.

- ▶ SCEIS team will work with key stakeholders to kickoff a SCEIS Grants Management project to enhance functionality.
- ▶ While some projects will be fully implemented in CY2024, others will require readiness and pre-implementation work such as assessing potential data archiving activities, reviewing third-party tools that support program goals and evaluating current custom code.
- ▶ Meeting schedule requirements and milestones outlined in SCEIS Modernization Program projects will be at the core of SCEIS work in the upcoming year.
- ▶ All SCEIS Modernization Program projects demand extensive coordination with partner agencies, communications with stakeholders, program management and tracking and flexibility.

Annual Report Approval



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**Next Meeting
TBD**



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Meeting Adjourned



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