Finance Training Schedule
Spring 2023

SCEIS SC ENTERPRISE INFORMATION SYSTEM
THE SOUTH CAROLINA DEPARTMENT OF ADMINISTRATION

ID	Title	Date	Pre-requisites
AM325	Asset Management	April 20	
~~AP300~~	~~Accounts Payable Invoice Processing~~	~~March 28-29~~	
AR300	Accounts Receivable Invoice Processing	March 9	
FM300	Funds Management	February 9	
GL300	General Ledger Accounting	Postponed to May 23 ~~May 18~~	
GM300	Grants Management	February 22	
REP210	Reporting with BEx for Finance/Materials Management Users	March 14	SCEIS Validation

Click on course title for additional course information.

Registration Instructions

1. Log in to SCEIS Central.
2. Click the My Talent tile.
3. Click the MySCLearning tile (first-time users create a PIN).
4. In the Find Learning tile, search by course ID or "SCEIS" and click "Go."

Online Courses
5. Find course title.
6. Click "Start Course."

Instructor-led Courses
5. Below the course title, click "See Classes."
6. Select class date and click "Register Now."*
7. At the Registration box, click "Confirm."
8. Receive email confirmation with details and instructions.

You must "Register Now" to reserve a seat. "Assign to Me" does not register you.

Online Courses
24/7 Access

BEX100V: Reporting with BEx

BOBJ100V: Intro to Reporting with BOBJ

ECC100V: ECC Basic Navigation

MySCLearning Tools are available here.
For additional assistance contact the SCEIS Help Desk.