

Class 3 Retirement Status and Annual Leave Payout in SCEIS

Description

This online tutorial explains the changes made to the SCEIS system effective July 20, 2016, to ensure the correct wage type is selected when paying employees for unused annual leave. Effective July 20, 2016, a Class 3 Status field was added to Infotype 0169 – Savings Plans to indicate whether an employee is a Class 3 retirement member. If a Class 3 employee is to be paid for unused annual leave at separation or movement to a position that is not eligible for leave, the amount for annual leave payout should not be subject to retirement contributions.

Tutorial Timing

Total Time: 4 minutes, 38 seconds

Tutorial Navigation

The time above is an estimate. Within the tutorial, participants can fast forward, rewind and pause using the navigation tool at the bottom of the screen. Depending on the participant, the tutorial time may be shorter or longer than listed above.



**Pause/Play
Button**

**Drag the blue status
bar to fast forward
and rewind**

Tips for Completing the Tutorial

To get the most out of the Class 3 Retirement Status and Annual Leave Payout tutorial:

- Take notes or print the [PowerPoint version of the tutorial](#). Remember, you can pause the course to take notes or rewind to listen to a slide again.
- Print the [tutorial script](#), if needed.

Accessing the Tutorial:

Click the link below to access the tutorial:

[Class 3 Retirement Status and Annual Leave Payout in SCEIS Tutorial](#)