

<u>ID</u>	<u>Title</u>	<u>Date</u>	<u>Pre-requisites</u>
AM325	Asset Management	Nov. 21	
AP300	Accounts Payable Invoice Processing	Oct. 28-29	
AR300	Accounts Receivable Invoice Processing	Oct. 23	
FM300	Funds Management	Oct. 10	
GM300	Grants Management	Dec. 5	
REP210	Reporting with BEx for Finance/Materials Management Users	Dec. 4	SCEIS Validation

Click on course title for additional information.

Registration Instructions

1. Log in to SCEIS Central.
2. Click the My Talent tile.
3. Click the View My Learning tile (first-time users create a PIN).
4. In the Find Learning tile, search by course ID or "SCEIS" and click "Search."

Online Courses

5. Find course title.
6. Click "Start Course."

Instructor-led Courses

7. Below the course title, click "See Classes."
8. Select class date and click "Register Now."*
9. At the Registration box, click "Register."
10. Receive email confirmation with details and instructions.

*You must "Register Now" to reserve a seat. "Assign to Me" does not register you.

Online Courses 24/7 Access

BEX100V: Reporting with BEx

ECC100V: ECC Basic Navigation