

Subject: Additional SCEIS classes are available
Audience: All users

SCEIS is offering the following additional classes due to increased enrollment. Click the class title for more information and registration instructions.

Class:	Class Date and Time:
FM300 Funds Management	Sept. 29, 2022 (9 a.m.–5 p.m.)
OM200 Organizational Management	Oct. 4, 2022 (9 a.m.–5 p.m.)
SPC200 Shopping Cart Workshop	Oct. 5, 2022 (9 a.m.–5 p.m.)
AP300 Accounts Payable Invoice Processing	Oct. 10-11, 2022 (9 a.m.–5 p.m. each day)
GL300 General Ledger Accounting	Oct. 18, 2022 (9 a.m.–5 p.m.)
PA250 Personnel Administration	Oct. 19-20, 2022 (9 a.m.–5 p.m. each day)
TM200 Time Administration	Nov. 15, 2022 (9 a.m.–5 p.m.) and Nov. 16, 2022 (9 a.m. –noon)
PY200 Payroll Administration	Dec. 1, 2022 (9 a.m.–5 p.m.)
GM300 Grants Management	Dec. 7, 2022 (9 a.m.–5 p.m.)

All classes will be held in SCEIS Training Room 202 at 1628 Browning Road, Columbia. Click [here](#) to view the full SCEIS training schedule.

If you have any questions about this SCEIS Training information, please email them to training.sceis@admin.sc.gov.