

SCEIS Executive Oversight Committee

Minutes

Meeting of January 31, 2019

Members (By Agency) Attending:

Trish Blake	Department of Motor Vehicles
William Bray	Department of Social Services
Jim Coursey	Department of Health and Human Services
Cynthia Dannels	State Treasurer's Office
Eddie Gunn	Comptroller General's Office
Paul Koch	Department of Administration
Ed Pearce	Dept. of Administration, SCEIS, Ex-Officio
Laura Watts	Department of Revenue
Karen Wingo	Dept. of Admin., Division of State HR

Others Attending:

John Barfield	Comptroller General's Office
Bruce Burnett	Department of Administration, SCEIS
Doug Cooper	Department of Administration, SCEIS
Kimber Craig	State Fiscal Accountability Authority
Katie Derrick	Department of Administration, SCEIS
Michelle Flamos	Department of Administration, SCEIS
Ernie Franks	Department of Administration, SCEIS
Amelia Freeman	Department of Administration, SCEIS
Heath Hewett	Department of Administration, SCEIS
Scott Houston	Department of Administration
Steven Lake	Department of Administration
Steven Littlejohn	Department of Administration, SCEIS
Larry Mallett	Department of Administration, SCEIS
Tonia Morris	State Treasurer's Office
Tracy Powers	Department of Administration, SCEIS
Renee Rochester	Department of Administration
Laura Showe	Comptroller General's Office
Jake Stone	Department of Administration, SCEIS
Meagan Tyner	Department of Administration
Jaquetta Wright	Department of Administration, SCEIS

Chairperson Eddie Gunn, welcomed everyone and called the meeting to order. The minutes for the January 16, 2018, meeting were presented and approved.

Mr. Steven Lake introduced Meagan Tyner, IT Director, and she will be overseeing all applications for the Department of Administration.

Mr. Ed Pearce presented the Annual Report for Calendar Year 2018. A motion was made and approved to accept the Annual Report.

Mr. Pearce discussed the following new Request for Change (RFC) Forms

- RFC 00438, Compensation Time Limit on Exempt Employees
- RFC 00458, Controllable Dollars Report
- RFC 00463, Batch Approval of Journal Entry (JE) Documents

The Committee concurred and encouraged the SCEIS staff to continue to proceed with the discovery phase on all three requests.

The next meeting is tentatively scheduled for May 16, 2019.

The meeting was adjourned at 3:10 p.m.